

## Pre-tenancy application form

### Property Details

Address:	<input type="radio"/> Residential <input type="radio"/> Commercial <input type="radio"/> Student
Postcode:	
Proposed move-in date:	Expected move-out date:

### Applicant Details

Full name: Mr/Mrs/Ms/Miss	DoB:	
Additional Occupants:	Nino:	
Email:	Mobile:	Home/Work Tel:

Current address:	Previous address: (If less than three years)
Postcode:	Postcode:
Time at address:   Years           Months	Time at address:   Years           Months
Please state why you are leaving this address:	

Marital status:	Smoker:	Pets:
Criminal convictions:	Bankruptcy:	CCJ's:

### Identification

Passport:	Drivers license:
Address verification:	Other:

### Employment/Occupation details

Employed full time:	Employed part time:	Self employed:
Unemployed:	Retired:	Other:

Name & Address of employer/accountant:	Tel:
	Email:
	Job title:

**Current Landlord/Agent details:**

Name & Address	Tel:
	Email:

**Guarantor Details:**

Name & Address	Tel:
	Email:
	Relationship:

**Next of kin/Emergency details:**

Name & Address	Tel:
	Email:
	Relationship:

**Bank details:**

Bank name:	Account holder name:
Sort code:	Account Number:

**Consent/Declaration**

Please read the declaration and sign and date below.

WE CANNOT PROCEED WITH THIS APPLICATION IF YOU DO NOT CONSENT TO THESE TERMS.

**YOUR CONSENT**

I confirm that the information supplied by me in this application is true and complete to the best of my knowledge and I give my consent to right choice properties to verify this information by whatever means deemed necessary. I consent to right choice properties searching information held by a credit reference agency and I understand that this search will be recorded and information relevant to this risk assessment will be passed to the managing agent or landlord of the property being applied for.

I agree that information supplied by me will be held in accordance with the Data Protection Act 1998 and understand that I have the right to request a copy of all information held about me.

**THIRD PARTY REFEREES**

As part of the referencing procedure we will apply to your referees for confirmation of details supplied on your application. By signing this document you give your consent for this information to be sent to us.

**TO MY EMPLOYER/ACCOUNTANT:**

I hereby authorise you to respond to any enquiry received from right choice properties and to provide to them confirmation of my salary/income and any other particulars of information they request in connection to this application.

**TO MY CURRENT LANDLORD/LETTING AGENT:**

I hereby authorise you to respond to any enquiry received from right choice properties and to provide to them details of how I have conducted my tenancy, including my payment history and condition of the property. I further confirm that I will be responsible for any reasonable charges raised by you in connection to the provision of this reference.

Signed:	Print name:	Date:
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